



Wellfleet Montessori Preschool Registration Application  
2019-2020

Thank you for applying to the Wellfleet Montessori Preschool for the 2019-2020 school year. It will be an exciting new year full of opportunities for learning, enrichment and play!

Please see the attached Registration Form and Tuition Policy form for an explanation of the program policies, costs and expectations. **You will need to return the registration form and tuition policy form, along with a non-refundable \$50 registration fee to begin the application process. Availability of the fifth day (Friday) option is dependent upon a minimum enrollment of six students.**

Current students, siblings of former students, teachers children, Wellfleet residents, and other town residents must return their registration form, tuition policy form and registration fee of \$50 between April 1st, 2019 and April 23rd 2019. Current students are guaranteed slots until April 23rd, 2019. Siblings of former students, and teacher's children, will be given the next set of available spaces. If there are more applicants than available spaces in each of these categories, lotteries will be held on April 24th, 2019. Applications received after April 23<sup>rd</sup> will be on a first come, first served basis until all spaces are filled. The Wellfleet Montessori program maximum occupancy is 18 children in the classroom.

Students must be between the ages of 2.9 - 5 years old at the start of the school year. Please contact us if you would like help planning for preschool success.

**To register please send the Registration Application form, Tuition Policies Form and \$50.00 registration fee to:**

**Wellfleet Montessori Preschool  
100 Lawrence Road  
Wellfleet, MA 02667**

If you have any questions regarding the application or program specifics, please contact **Beth Foerster** at **508-349-6252** or **wmpdirector@gmail.com**.



**2019-2020 Wellfleet Montessori Preschool Application  
Registration Form**

**Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

\_\_\_\_\_ 3 day (Tuesday, Wednesday, Thursday)  
Drop off between 8:00am and 9:00 am - 2:00 pm (\$627.15/month)

\_\_\_\_\_ 4 day (Monday - Thursday)  
Drop off between 8:00 and 9:00 am - 2:00 pm (\$813.60/month)

\_\_\_\_\_ 5 day (Monday - Friday)  
\* 5th day option is dependent upon minimum enrollment of 6 students  
Drop off between 8:00 and 9:00 am - 2:00 pm (\$1028.30/month)

Afterschool interest: 2-3:00(\$10.00)\_\_\_\_\_ 2:00-3:30(\$15.00)\_\_\_\_\_ or Needed \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City/Town, Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Cell #: \_\_\_\_\_ Preferred form of communication? \_\_\_\_\_

Child lives with: \_\_\_\_\_

Other Children in the Family:

Name	Gender	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____

Are there any aspects of your child's physical or emotional development which would be helpful for the school to know about? Please indicate here if your child has an IEP (Individual Education Plan) or a chronic medical diagnosis.

\_\_\_\_\_

\_\_\_\_\_ **I am interested in becoming a member of the parent board. Elections will be held June 2019 please inquire prior to elections.**



## Wellfleet Montessori Preschool Tuition Policies: 2019-2020

-Cost is figured on a per month basis for the preschool program.

**-Tuition: 3days (T,W,TH)-\$627.50/month 8-9:00am-2:00pm**

**4days(M-TH)-\$813.60/month 8-9:00am-2:00pm**

**5days(M-F)-\$1028.30/month 8-9:00am-2:00pm**

**-Tuition: Full payment for September 2019 is required by July 15th of 2019** to confirm the student's place in the school. Payment is otherwise due on the 1st of every month starting September 1st. The last payment will be due on May 1st, 2020.

*The Advisory Board sets tuition for the coming year. Levels of state funding and fundraising will affect the amount of tuition necessary to maintain the program. All efforts are made to keep costs as low as possible.*

**-Add a Monday/Friday:** If your child attends the 3-day program or 4-day program and would like to attend on Monday or Friday there is an option to attend for \$56.50 per Mon./Fri., please tell a teacher asap to sign-up and charges will be added to next month's invoice. Please note: it is first come first serve, 10 children max. (please note: Friday option is dependent upon minimum enrollment of 6 students)

**-After School:** After school is offered from 2-3:30pm, the cost is \$15.00 a day, 2-3:00pm is \$10.00 a day and it will be added to next month's invoice. Please note it is a first come first serve, 10 children max.

**-Late Charges:** A late fee of \$30 will be incurred for every month past the due date. If tuition has not been paid by the start of the month, your child will be unable to return to the preschool until the outstanding bill is paid in full or a payment plan has been agreed upon with the appropriate Board Designee.

**-Returned checks** will incur a \$30 fee per check, plus any late charges. After two returned checks, payment must be made in cash until further notice.

-There is no reduction in tuition for missed days due to illness, snow days or vacation.

**-Inclement Weather:** There will be 2 days made up at the end of the school year if used due to inclement weather

**-Registration fee:** A non-refundable registration fee of \$50 is required upon enrollment.

**-Withdrawal and re-enrollment policy:** A 30-day notice is required for withdrawal during which time parents are responsible for tuition. Re-enrollment may only occur during designated enrollment periods of September and January. The re-enrollment fee is \$100 per child and is also nonrefundable.

**-Multiple children** a 10% discount for families paying 2 or more full price tuitions.

**-Scholarship opportunities** are available to families who demonstrate financial need if scholarship funds are available. An application, documentation and an interview are necessary. The final decision rests with the Advisory Board or designees. *If you are interested in financial assistance, please contact the Bookkeeper or the Director, [wmpdirector@gmail.com](mailto:wmpdirector@gmail.com).*

**-Late pick-up:** A late charge will be applied when a parent or alternate is late in picking up the child at the end of the school day. There will be a 5-minute grace period. If a child is picked up later than 2:15 for School Day or 3:45 for After School you will be charged \$10.00 and sign a late pick-up slip.

**I understand and agree to the above mentioned tuition policies.**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Please keep the Preschool Application Information,  
Registration Guidelines, WMP Mission, Parent Copy Tuition  
Policies, and Welcome Letter from the Board for your  
records.**

**Thank You,  
Beth Foerster, Director  
Wellfleet Montessori Preschool  
100 Lawrence Road  
Wellfleet, MA 02667  
508-349-6252  
wellfleetmontessori.com**



### **Our Mission:**

Our mission is to celebrate and foster the natural curiosity and potential of the individual child within a learning environment that invites children to discover and recognize the unique gifts and interests of self and others. Through careful implementation of Montessori philosophy and materials, we encourage the process of discovery and love of learning inherent in every child. Through deliberate modeling of respect, kindness, and responsibility, we guide children toward confidence in their ability to create and serve their local and global community.

### **What is Montessori?**

The Montessori Early Childhood classroom offers a unique opportunity for each child to work at their own pace within a peaceful environment filled with a rich curriculum. Using beautiful Montessori materials, the child discovers confidence, concentration and the intrinsic joy of learning. The learning experience includes lessons in Practical Life, Sensorial, Math, Language, Science and Geography. In addition to the rich academic setting, children in a Montessori classroom enjoy many opportunities for social learning as they move freely through the classroom with a choice of working together. Montessori teachers promote the importance of each child's individuality as well as their place in the community of the classroom and the world.

### **Enrichments:**

Wellfleet Montessori Preschool currently offers Music, Art, Spanish, Baking, Literature and Peace throughout the week in order to provide a rich educational experience for each child. All of these studies are interwoven within our daily curriculum as well as being offered at more intensive times within our circle time. Cultural Studies will include an emphasis on Spanish as well as exposure to other foreign languages as we study continents and world communities. Art includes hands on lessons which allow creativity as well as exposure to Art History lessons throughout the year.

### **Registration Guidelines: 2019-2020**

Our Preschool program has a 3-day, 4 day, and 5 day program. Based on the ideals of the Montessori philosophy, **WMP strongly recommends that all children in their Pre-K year take advantage of the 5 day option.** Morning drop-off is from 8-9am, please arrive by 9am.

The Wellfleet Preschool guidelines require the following priorities and considerations be taken into account in the final class selection process.

Priority will be given to those applications:

1. Current students
2. Siblings of former students and teacher's children
3. Wellfleet year-round residents.
4. Students living in the surrounding area

Additional consideration will be given to:

1. Families qualifying as low to moderate income.
2. Children considered high risk with no other available preschool options
3. Subject to yearly review by the board and approval by the directors of both the Wellfleet Preschool and The Nauset Integrated Preschool, we will accept up to two part-time students from the Nauset Integrated Preschool from 8-12.

Program availability will be filled on a first come first serve basis. The program administration reserves the right to institute a lottery selection system for eligible applicants, should program response exceed available slots in each priority category.

*The Wellfleet preschool will not discriminate in providing services to children or families on the basis of race, religion, income, cultural heritage, political beliefs, marital status, sexual orientation or disability. In addition, Wellfleet Montessori Preschool will not prohibit enrollment in school based on toileting abilities.*

**Prior to the beginning of school, a form signed by a physician indicating that the child has had a complete physical exam within one year prior to admission must be submitted along with the necessary permission and release forms. Proof of current and proper immunization and lead screening is required, or, in the case of religious conflict or medical reaction, a written waiver must be secured.**



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Welcome Letter from the Board

2019-2020 Board Members

Erika Meads, Chair  
Nicole Parkington, Vice Chair  
Sarah Matto, Treasurer  
Phoebe Hamilton, Clerk  
Jess Dalby, Open Board Member  
Beth Foerster, Director and ex-official member

Dear Parents,

Welcome to our school from the Board of Directors! The Wellfleet Montessori Preschool Board is excited to have you and your child as part of our community.

The Wellfleet Montessori Board is composed of parents and community members. We work collaboratively with the Preschool Director and a paid Bookkeeper to keep the school running smoothly. There are 5 formal chair positions. We welcome all parents and encourage each of you to be a board member or participate in the board meetings. We believe that parents have great ideas for our school and know what is best for their children. We want to increase parent input to the board and the decision-making process and we value an open-meeting format to address issues related to school structure and function.

The Board meets monthly; if at anytime you have a concern or topic for the Board to address, email the Board Chair or any Board Member. We will be happy to put it on the agenda for our next board meeting. Each family's ideas and concerns are important and all are welcome at the meetings! We request that each family attend at least 1 board meeting a year; so that we can all work together.

We are looking forward to another wonderful year!